

Audit, Best Value and Community Services (ABVCS) Scrutiny Committee



Future work at a glance

Updated: November 2016

*This list is updated after each meeting of the scrutiny committee
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Items that appear regularly at committee	
Internal Audit Progress Reports	Summary of quarterly key audit findings, highlighting significant control issues and reporting on delivery of the audit plan and internal audit services' performance against performance indicators.
Strategic risk monitoring log	The latest version of the County Council's strategic risk register.
The Council's Forward Plan	<p>The latest version of the Council's Forward Plan is included on each scrutiny committee agenda. The Forward Plan lists all the key County Council decisions that are to be taken within the next few months together with contact information to find out more. It is updated monthly.</p> <p>The purpose of doing this is to help committee Members identify important issues for more detailed scrutiny <i>before</i> key decisions are taken. This has proved to be significantly more effective than challenging a decision once it has been taken. As a last resort, the call-in procedure is available if scrutiny Members think a Cabinet or Lead Member decision has been taken incorrectly.</p> <p>Requests for further information about individual items on the Forward Plan should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chairman, ideally before a scrutiny committee meeting.</p>
Committee work programme	This provides an opportunity for the committee to review the scrutiny work programme for future meetings and to highlight any additional issues they wish to add to the programme.

Future committee agenda items		Presenting officer
8 November 2016		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 2 (01/07/16 – 30/09/16)	Russell Banks, Head of Assurance
Annual Audit Letter	Annual Audit letter and fee update	Russell Banks, Head of Assurance
Treasury Management	<p>Review of Treasury Management performance. The report will set out</p> <ul style="list-style-type: none"> • A summary of the original strategy agreed for 2015/16 and the economic factors affecting this strategy in the first six months of this year. • The treasury management activity during the first six months. • The performance to date of the Prudential Indicators, which relate to the Treasury function and compliance within limits. • The outturn report 	Phil Hall, Interim Chief Finance Officer / Ola Owolabi, Head of Accounts and Pensions
Reconciling Policy, Performance and Resources (RPPR)	Reconciling Policy, Performance and Resources. The Committee will consider additional information requested at September meeting and review the more detailed refined savings proposals which will have been considered by Cabinet in October.	Scrutiny / Chief Operating Officer / Director of CET
Annual update on usage of Agency Staff	Annual update on the usage of agency staff at East Sussex County Council and progress on establishing the bank of casual staff.	Sarah Mainwaring, Head of HR and Org Devt.
Procurement Update	An update report on key activities within the Procurement Service.	Laura Langstaff, Head of Procurement
Atrium Property Asset Management System	An update report on the implementation of the Atrium Property Asset Management System, outlining progress towards adopting the corporate landlord model.	John Stebbings, Chief Property Officer/Matthew Powell
Public Health	An update report on the progress of the Public Health funded one-off projects.	Cynthia Lyons, Acting Director of Public Health

Future committee agenda items		Presenting officer
14 March 2017		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 3 (01/10/16 – 31/12/16)	Russell Banks, Head of Assurance
Internal Audit Strategy and Plan	Consideration of the Internal Audit Strategy and Plan for 2017/18	Russell Banks, Head of Assurance
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 3 (01/10/16 – 31/12/16)	Russell Banks, Head of Assurance
External Audit Plan 2016/17	Sets out in detail the work to be carried out by the Council's external auditors.	Phil Hall, Interim Chief Financial Officer, and external auditors
External Audit Report on Grants Claim Certification	External auditors are required to certify certain grant claims; this is an annual report summarising that grant work and highlights the key issues arising.	Phil Hall, Interim Chief Financial Officer, and external auditors
External Audit Plan for East Sussex Pension Fund 2016/17	To consider and comment upon the External Audit Plan for the East Sussex Pension Fund for 2016/17	Phil Hall, Interim Chief Financial Officer, and external auditors
Reconciling Policy, Performance and Resources (RPPR)	To provide the Committee with an opportunity to review its input into the RPPR process and receive feedback on how scrutiny input has been reflected in final plans. Any issues arising can be reflected in the future committee work programme.	Scrutiny
Agile Programme	A report back from the Agile Reference Group at the conclusion of their work on the Agile Programme.	Scrutiny / Kevin Foster, Chief Operating Officer

Current scrutiny reviews and other work underway	Date available
<p>Agile Working Reference Group A final meeting of the Reference Group is planned to review the progress of the Agile Programme as the programme comes to an end. A report back from the Reference Group is planned for the March Scrutiny Committee meeting.</p> <p>Libraries' Transformation Programme. The Scrutiny Committee has formed a Review Board and will participate in the work to develop the Libraries' strategic commissioning strategy, which looks at the future provision of library services in East Sussex. The first meeting of the Board will be in October to begin the work on the strategic commissioning strategy.</p>	<p>March 2016</p> <p>To be agreed</p>

Potential future scrutiny work (Proposals and ideas for future scrutiny topics appear here)
<p>Property Investment Strategy. A report on the detailed proposals for the Property Investment Strategy. Report date to be agreed.</p>

Background / information reports circulated to the Committee (Items in this list are circulated to Members by email and appear on committee agendas only when proposed for scrutiny by committee members)	Date to be circulated

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